

INDEPENDENT CONTRACTOR BID PROPOSAL

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PREPARED FOR:

MEETING YOUR NEEDS

PROJECT
OVERVIEW

WHY PROJECT
IS NECESSARY

WHO WE ARE

WHY WE'RE THE
BEST FIT

ACHIEVING YOUR GOALS

DELIVERABLE 1

DELIVERABLE 2

DELIVERABLE 3

DELIVERABLE 4

MEASUREMENTS OF SUCCESS

**QUANTIFIABLE
RESULT 1**

**QUANTIFIABLE
RESULT 2**

**QUANTIFIABLE
RESULT 3**

**QUANTIFIABLE
RESULT 4**

TIMELINE

PHASE 1

EXPECTED START DATE

EXPECTED DATE OF COMPLETION

PHASE 2

EXPECTED START DATE

EXPECTED DATE OF COMPLETION

PHASE 3

EXPECTED START DATE

EXPECTED DATE OF COMPLETION

PHASE 4	
	EXPECTED START DATE
	EXPECTED DATE OF COMPLETION
PROJECT ANALYSIS UPON COMPLETION	
	EXPECTED START DATE
	EXPECTED DATE OF COMPLETION

BREAKDOWN OF COSTS		
ITEM	DESCRIPTION	COST
		SUBTOTAL
		TAX
		GRAND TOTAL

- HOW TO PROCEED**
- 1) ACCEPT PROPOSAL AS IS
 - 2) -OR- DISCUSS CHANGES / REQUEST REVISIONS
 - 3) FINALIZE CONTRACT
 - 4) SIGN CONTRACT
 - 5) MAKE ANY REQUIRED INITIAL PAYMENT

TERMS & CONDITIONS

Blank area for terms and conditions.

**AUTHORIZED
PREPARER SIGNATURE**

**PROPOSAL MAY BE WITHDRAWN
IF NOT ACCEPTED BY DATE OF**

ACCEPTANCE OF PROPOSAL

Proposed costs, specifications, and conditions detailed above are accepted, and specified work is authorized to begin on the agreed upon date. Payment for services rendered will be made as specified.

**AUTHORIZED
CLIENT SIGNATURE**

DATE OF ACCEPTANCE

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